

Board of Selectmen  
Minutes April 22, 2014

Convened at 6:00 pm

Present: Ken Christiansen, Chairman  
Jeffrey Bryan  
Jane Byrne  
Andrew Artimovich  
Robert Mantegari

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Joyce Gallant was in to present the weekly Treasurer's report. Please see last page to view report.

Building Inspector Gil Tuck had the following building permits to be signed:

- Mike Lecuyer, 14 Autumn Lane, electrical, plumbing, gas, and construction of a finished basement: signed by Board
- Richard Higgins, 31 Eleanors Way, 12X16 deck and playhouse: signed by Board
- Christopher Roeder, 25 Mohawk Lane, 6X25 Farmers Porch: signed by Board
- David Roberts, 335 Rte. 125, storage closet: signed by Board
- Tim Lampman, 168 Crawley Falls Road, sign: signed by Board
- Robert McHenry, 9 Greenleaf Circle, new bathroom: signed by Board
- Kate Parks, 162 Middle Road, laundry room and electrical: signed by Board
- Bill Dymont, 7 Commercial Drive, plumbing and electrical: signed by Board.

Bryan made a motion, 2<sup>nd</sup> by Mantegari to approve the public minutes of 04/15/2014. All were in favor.

Bryan made a motion, 2<sup>nd</sup> by Artimovich to approve the public minutes of 04/16/2014. Bryan, Artimovich, Christiansen, and Byrne were in favor. Mantegari abstained as he was not present.

At 6:15 pm a motion was made by Artimovich, 2<sup>nd</sup> by Byrne to go into nonpublic sessions per RSA 91-A:3, II(a) to discuss employee matters. Artimovich, Bryan, Byrne, Mantegari and Christiansen were in favor.

At 6:40 pm Bryan made a motion to come out of nonpublic and seal the minutes. Byrne 2<sup>nd</sup> the motion; all were in favor.

Rob Wofchuck and Michelle Tremblay were present to discuss grant opportunities for the Town. Tremblay, owner of Naturesource Communications and she is also President of the Board of New Hampshire Rivers Council (NHRC). Tremblay has vast experience writing grants and was successful at the NHRC getting funding for culvert replacements last year. Wofchuck would like to pursue a grant to help defray the costs of replacing the culverts on Prescott Road. Tremblay said this would solely be a public works restoration project. Tremblay reviewed 4 different grant opportunities and the costs associated with using her services for each. Each grant has a pre-proposal and full proposal preparation fee. Byrne asked what the return on investment was. Tremblay said she has successfully written grants that were awarded hundreds of thousands of dollars depending on the scope of the project. Wofchuck said it could also

Board of Selectmen  
Minutes April 22, 2014

be zero if no grants are awarded. Byrne made a motion, 2<sup>nd</sup> by Bryan to spend \$275 on the pre-proposal submission for the Aquatic Resource Mitigation Fund (ARM grant) and the \$900 for the full proposal pending acceptance. All were in favor.

Clement said the fish and frogs are dying in the ponds on Mohawk and Mill Pond. It is most likely a "winter kill" due to a lack of oxygen, but the fire department is testing the water to rule out any other concerns.

Clement said the SUV and 2009 Charger are listed for sale on Craigslist.

The hole in the Mill Road Bridge has been filled and patched. The bridge is now open.

Artimovich made a motion, 2<sup>nd</sup> by Mantegari to expend \$2000 out of the Capital Reserve Fund for building maintenance to replace the mop board (cove molding) in the police department. All were in favor.

Clement said Mainstay has sent her a quote for renewing the warranties for the servers in the town office and police department. She said the cost will be \$2000 and she was concerned with the budget as Mainstay did not present this information during budget season. She will be following up with Mainstay to see if there is anything else that can be done.

Robinson said the 2011 Dodge Charger is dead. The timing belt is being recalled and the lifters in the engine are coming out.

Artimovich made a motion, 2<sup>nd</sup> by Byrne to hire Christopher Bailey seasonally in the highway department contingent on a successful background check. All were in favor.

Clement said she will need to run the ad again to fill the second position. Artimovich suggested Craigslist and Great Bay.

Byrne made a motion, 2<sup>nd</sup> by Mantegari for Christiansen to sign the Notice of Promulgation for the Brentwood Radiological Emergency Response for Nuclear Facilities Plan. All were in favor.

Bryan made a motion, 2<sup>nd</sup> by Byrne to expend \$2939.30 out of the capital reserve fund for bridge repair for services to Hoyle Tanner. All were in favor.

Clement said she is in the process of re-qualifying all credits and exemptions for the DRA assessment review. There are about 50 veteran's credit applications from the 1970's that were approved but not signed by the selectmen at that time. They will need to complete a new permanent application to keep the credit. Artimovich made a motion, 2<sup>nd</sup> by Mantegari to re-approve 10 veteran's credits. All were in favor.

Bryan made a motion, 2<sup>nd</sup> by Byrne to approve an elderly exemption. All were in favor.

Board of Selectmen  
Minutes April 22, 2014

Bryan made a motion, 2<sup>nd</sup> by Byrne to approve an abatement on 62 Crawley Falls Road per Michaud's recommendation. All were in favor.

Mantegari made a motion, 2<sup>nd</sup> by Byrne to approve an abatement on 147 Deer Hill Road per Michaud's recommendation. All were in favor.

Bryan made a motion, 2<sup>nd</sup> by Mantegari to approve an abatement on 59 Spruce Ridge Drive per Michaud's recommendation. All were in favor.

Bryan made a motion, 2<sup>nd</sup> by Byrne to approve an abatement on 20 Idyllwood Drive per Michaud's recommendation. All were in favor.

Bryan made a motion, 2<sup>nd</sup> by Byrne to sign a Land Use Change Tax bill and warrant for 277 Rte. 125 as it no longer meets the 10 acre minimum to remain in current use. All were in favor.

Bryan made a motion, 2<sup>nd</sup> by Mantegari to re-approve the educational exemption for the Painting School on Commercial Drive (208.010.000) per Michaud's recommendation. All were in favor.

Robinson asked if the ARM grant funds would be available this year. Artimovich said no, next year. Robinson said he will just overlay Prescott Road this year to wait and hear on the ARM grant to help with the box culverts he wants to install there. Robinson will use his paving money somewhere else this year.

Motion to adjourn at 7:30pm made by Bryan, 2<sup>nd</sup> by Mantegari; all were in favor.

Respectfully submitted,

Karen Clement

Board of Selectmen  
Minutes April 22, 2014

Sheet1

WEEKLY TREASURER'S REPORT

Date: April 22, 2014

**Citizens General Fund:**

Previous Balance:	22,138.02		
Deposits:	122,170.68		
Payroll:	13,346.67	DD: 7870.34	CK: 5476.33

FICA:	3,401.82		
to Impact Fees	10,764.86		
A/P: Regular	176,833.36	\$150,000 to Swasey	

From MMA	83,000.00		
----------	-----------	--	--

TO MMA			
Account Balance:	22,961.99		
Interest Earned YTD:	4.84		

<b>CD's:</b>	Unrestricted Balance:	-	
<b>MMA:</b>	Unrestricted Balance:	1,590,827.20	
	Total Invested Funds:	1,590,827.20	
	Interest Earned YTD:	79.26	



Joyce Gallant, Deputy Treasurer